

Phelps Luck Elementary School PTA
Board of Directors Meeting
May 4, 2011

Administration Report

- Renovation/addition
 - Phase 1 is funded
 - New portable with five classrooms and two bathrooms will arrive May 5th
 - Funding for back addition will be reviewed in December
 - Construction will start with 3rd/4th grade pod areas
 - Front two portables will be moved to the back
 - Back portables will be moved off the blacktop and an uncovered walkway will be constructed
 - Another five-classroom portable will be delivered in December
 - Work will begin next January and be completed in August 2013
 - Combined community/PTA meeting to go over the plan
 - 28 additional parking spaces will be created once construction equipment is cleared out
 - Security cameras may be moved for better coverage
- Scheduled to have six 1st grade classes next year
- Geothermal HVAC system installed
- Columbia Association program will be available for the comprehensive K-8 summer school
- Time-in-service awards for teachers and staff plus 87 Principal Awards
- Dates
 - Simulated congressional hearing practice Friday 2 pm
 - Math and Reading Night – Thurs May 12th
 - Articulation day – Fri May 13th – begin discussion and planning for next year
 - Teacher Appreciation Week is next week
 - 5th grade field trip to Philadelphia and International Night May 20th
 - Annual volunteer breakfast – Mon Jun 6th

Treasurer's Report –

- Expenses:
 - Book Fair - \$978
 - 2nd grade recognition awards - \$81
- Bingo net profit - \$455
- \$8607 in the bank

McDonald's DineOut made \$330

Need volunteers for nomination to offices

International Night

- May 20th 6-9 pm
- Need volunteers for various positions
- Booked Peruvian dancers

Dance cancelled – suggestion was made to add DJ to carnival; no budget for this however

School supplies

- Online ordering
- Original list cost - \$25-30/student
- Revised list cost - \$30-43/student
- If higher list is used, this will be a service rather than a fundraiser
- Order process would be complete in June and the supplies would be delivered in the fall
- Supplies ordered must be for a particular individual
- Perhaps a separate voluntary donation can be made
- Notice will go home soon
- Plan is to add a link to the PTA website and a PDF of the order form, encourage ordering online via credit card
- Have to charge tax as the retailer
- May order extra to sell at school Open House; PTA would need to front the money
- Teachers need tissues, hand sanitizer and quart zipper bags

Yearbook

- Submitted to printer
- 72 pages, 4-color, hardcover
- Will need volunteers to bring them to the classrooms
- Staff suggested using media time for yearbook signing
- 5th graders not getting a yearbook will be given a 'PLES Friends' sheet for signatures
- Order form went out in the Wed folder
- Announcements were also made via PTA news and the PA
- Extras will be sold at 5th grade graduation, carnival and concert
- 12 ordered by staff
- ~75 ordered by students
- Printer's base order is 275

Deb Sharkey may volunteer to chair membership and directory

- Suggestion – put directory online for greater convenience and to save forms
- Paper would still be an option for those without internet access

Would like to make another attempt to hold a gold party as a fundraiser; 15% of proceeds would go to the PTA

PTA has no cash outlay table for fall

'Welcome to PLES' social

- Ice cream social on a separate night from orientation
- Have a movie night and sell ice cream

Carnival

- Jun 17th
- Rain date is the 20th
- May use wristbands to simplify ticket sales; Mrs. Akers will bring it up at team meeting